

**COUNCIL BUDGET MEETING
TUESDAY, APRIL 14, 2016
6:30 P.M.**

Mayor:	Robert A. Sabosik
Council President:	Joseph Furmato
Council Member:	Antoinette DePaola (absent)
Council Member:	John Wisniewski
Council Member:	William Borowsky
Council Member:	Pamela Snyder
Council Member:	Michael Thulen, Jr
Borough Administrator:	Frank Pannucci
Borough Clerk:	Antoinette Jones

THE PLEDGE OF ALLEGIANCE TO THE FLAG

STATEMENT BY MAYOR SABOSIK: Pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this special meeting has been given. Notice of this meeting of the Governing Body has been posted on the Municipal Website, posted in the corridor of the Municipal Building and transmitted to *The Ocean Star* and *The Asbury Park Press*.

A. BUDGET DISCUSSION
1. Department Heads

Mayor Sabosik states that they will now have the Department Heads come forward to discuss their budgets.

Mayor Wisniewski stated the following: “I appreciate everyone coming at the same time. We are going to try to make this quick. We will start with some of the smaller, easier departments that have less involved budgets. Budgets with no capital. Everyone is welcome to stay when they are finished but they don’t have to. The first, who also made the longest trip and got here first, the Tax Collector.”

Mayor and Council call up Jennifer Burr, Point Pleasant Tax Collector. They speak about the budget for the Tax Collection Department. The only thing that went up in cost was the online tax sale. Jennifer Burr states that the online auction was successful and allowed more access to the outside world which allowed the Borough to make more money.

Mayor and Council call up Cheryl Olsen, Registrar. Cheryl Olsen states that there is not much change in the budget for her department. They have a shared services program with the Beach so they share their expenses. They increased their fees last year by 15%. Their fees are in line with all the surrounding towns which encourages people to still do their business with the Borough.

Mayor and Council call up Robyn Palughi, Tax Assessor. Robyn Palughi states that her budget is also pretty straight forward. Most if not all are statutory requirements. Vital program is provided by the County. The number of appeals are down and they are in the process of doing inspections.

Mayor and Council call up Tim Skinner, Construction Official. Tim states that he does have a few issues in both budgets. Mayor and Council discuss the fees for housing inspections. The Mayor states that he has been getting complaints on a lot of rentals in town and if the fee can be raised, then it is something to look into. Tim Skinner talks about staffing in his department and his need for a full time building inspector. The Borough was getting help from the state with a building inspector twice a week and a fire inspector once a week. That program will be ending at the end of April and we still have to provide that service. Tim Skinner states that we have to put money in the budget for this. The building department is regulated by the state and there are services that we have to provide and perform.

The Administrator along with the Council go over the Salary and Wages worksheet with Tim Skinner and discuss the need for help with electrical inspections, building inspections, etc.

Councilmember Snyder and Council ask for clarification on what Tim Skinner needs in the department for salary and wages.

Mr. Wisniewski confirms with Mr. Skinner that they are not necessarily looking for another full time employee just the money to hire based on need for temporary situations. This money would then be earned back into the inspection costs.

Mayor and Council discuss these requests among each other.

Tim Skinner also discusses the fact that their department needs more money for office equipment. They would like their own copier and scanner.

Borough Administrator, Frank Pannucci states that he spoke with Tim Skinner about this and that the \$5,000.00 they have aside for his needs will work.

Mayor and Council call up Charlie Willever, Fire Chief. They discuss the need for a pumper. Mr. Willever states that they are failing certification. Also, they speak about their ISO study rating. For insurances purposes, as a town, we are currently rated at a four. They want to drop us down to a three (five being the best). From what the Chief understands, that will raise our fire insurance \$100.00 a year.

Charlie Willever describes the ISO ratings and discusses with Council how it works.

Mayor and Council discuss prices of rescue trucks.

Mayor Sabosik requests that Chief Willever get something more substantial put together for them to look at regarding the ISO problem, a better idea of funding and what the old truck is worth.

The Mayor and Council discuss the self-contained breathing apparatus and the need for new portable radios.

Mr. Wisniewski notes that the First Aid Squad is not there and that they will have to catch up with them at another time.

Mayor and Council call up Chief Larsen, Police Department. Chief Larsen and the Mayor and Council discuss the state mandated breathing machine. \$22,000.00 will be put aside for this.

Chief Larsen discusses the communications console. The Mayor and Council discuss the possibility of grants for this. Chief Larsen, mentions that Steve Grady will be actively seeking out any grants that might be available. Steve Grady has taken a class for grants and will be on top of this.

Chief Larsen calls up Steve Grady to speak about radios.

Steve Grady explains to Mayor and Council the console and how it works. Also, how it is a detrimental piece of equipment. Cannot get around it. There are safety issues and this particular console does not work properly.

Mr. Wisniewski along with the rest of Council agree that they need more time to discuss this. They move on to the Operating Budget for Police.

Chief Larsen discusses the need for another message board sign and Lifescan system for fingerprints and palm prints which the FBI is projecting that every department will need to do full handprints in the near future. They can't process a sex offender without this. It is also used for arrests and to process fire and first aid applicants.

Chief Larsen expresses to Council that a lot of his needs are mandates by the AOC (Administrative Office of the Court).

Mr. Wisniewski asks for clarification on duty ammunition. Chief Larsen discusses the difference between duty ammo and target ammo. Also expresses that it is state mandated to use duty ammo.

Mrs. Snyder asks Chief Larsen about uniforms for new officers if any are hired.

Mayor Sabosik states that there will be no new officers hired this year. With the new hires we already have, there will be none this year.

Mayor Sabosik asks the Chief how many officers they currently have. Chief Larsen responds that we have 33 full-time officers.

Chief Larsen requests a pay increase for Rich Otto. He is strictly an hourly employee. He gets no sick time, no personal and no vacation. He makes \$13.00 and the Chief would like him to get \$15.00 hourly.

Mr. Thulen asks about pg. 29 line item 51 for an amount of \$10,000.12. Wonders if the numbers weren't allocated correctly. Chief Larsen states that he had a problem with the GFMS system while inputting his budget and explains that amount is for various items.

Mayor Sabosik and the Chief discuss pg. 29 line item 12. Badges.

Mayor and Council discuss the patches with the Chief.

Chief Larsen discusses the overtime pay with the Mayor and Council and the "Police Special" line item.

Mayor and Council call up Karen Haycook, Recreation Superintendent.

Mr. Wisniewski tells Karen that most of the Capital went into the operating budget. Also, Mr. Wisniewski asks about the issues with the Recreation building and repair.

Mayor asks Karen Haycock about the Support Trust. Notes that it had never been used and wondered if they needed it. Karen said it has never been used and she believes it to be an emergency item.

Mr. Wisniewski asks about the online registration for the summer program.

Mayor Sabosik discusses pay increases for Bill Knecht and Colleen Crannell. Asks for each of them to go to the next step. Colleens would be \$5,900 per year and Bill would be \$7,400.00. Teachers get .50 cents an hour more per year which is about a 3.5% increase yearly.

Ms. Snyder asks about the part-time activities coordinator pay. Originally we had Dorothy at \$23,361.00 and under that is a proposed new employee for the same title for \$31,138.00. Ms. Snyder asks why the increase for a new person when Dorothy was with the Borough for 16 years making less. Karen expresses that the increase in pay was not her doing. Her recommendation was to keep the activities coordinator a part-time position and give the increases to her two dedicated employees Bill Knecht and Colleen Crannell.

Mayor Sabosik asks Karen to get back to them as to when her two employees were last promotion.

Mayor Sabosik stated that he received some calls and asked why the Easter Egg Hunt was cancelled. Karen responded that there had not been an Easter Egg Hunt in 10 years and nothing had been cancelled.

Karen states that she does not have a line item for internet service. With the changes in Recreation, she thinks it should be added.

Mayor and Council call up Robert Forsyth, Superintendent of Public Works and Jude Walker, Road Supervisor.

Bob Forsyth discusses Capital Budget first. Mayor Sabosik asks about water meters. Bob Forsyth lets him know that they are about 60% done.

Mayor Sabosik asks how long will it take to finish this project. Bob Forsyth responds that it would take at least 2 years after this year. It is a five year project. Mayor and Council continue to discuss the water meters.

Mrs. Snyder asks for details about the tank painting for the Memorial Tank. Bob Forsyth explains why they do this project and that it is not only just painting. It is also for repair. This was last done in 1991.

Robert Forsyth discusses Well #5. Very important item on here. Mr. Forsyth expresses that last year a little while after the Capital Budget was done, Well #5 started pumping sand. This is one of our two biggest producing wells. This is an emergency situation because of the possibility of pumping sand into the system and the water would be useless.

Bob Forsyth and the Mayor and Council discuss options on Well #5 Rehabilitation.

Mayor asks about the Water Diversion Plan. Mr. Forsyth discusses this plan with the Mayor and Council and possible costs savings. Still working on this plan.

Mr. Forsyth discusses Buildings and Grounds.

Mr. Forsyth talks about the following items with the Mayor and Council: Lighting in the parks, Borough Hall roof refurbishment, Heating and A/C in Borough Hall, Heritage Park and possible grants and replacing the geothermal units that are losing efficiency.

Mr. Forsyth discusses the replacement of bad fire hydrants in town. We need to replace about 40 of them.

Bob Forsyth, Jude Walker have a very long discussion on the need for the I-Band radios. \$70,000 for 40 radio units. Will cover all radios including the base radio as well as 4 or 5 portable radios for supervisors, FCC license, new repeater and everything needed to go with this.

Robert Forsyth and Jude Walker speak to Mayor and Council about Schedule C and the roads that need to be done in town and drainage projects. Also the ability to use 2015 monies along with 2016.

Jude Walker speaks about trucks – They have a great need for a roll-off truck. Cannot fall behind especially in the summertime or they may have to shut down the recycle center on the weekends which could be problematic.

Jude Walker also discusses GMC Dump trucks for painting. \$3,200 a truck

Mr. Forsyth discusses Operational.

Robert Forsyth discusses that he is down to 4 guys. Mike Pizzi retired last year. Needs to replace with a laborer which would cost \$42,100.

Mr. Forsyth states that Mike Ruppert has been a laborer for 10 years and deserves to be bumped up to repairer. Also Clint Griggs who has been here 15 years. Also states that he would like to see Joy bumped to 40 hours a week. It would be \$13,700 extra per year.

Robert Forsyth speaks to Mayor and Council about Steve Grady in Police Department to receive a stipend for back hours of extra work done with electronics at Public Works.

Jude Walker requests \$14.00 an hour to be paid to his recycling employees. (\$12.75 to \$14.00).

I. EXECUTIVE SESSION

- 1. Borough Policies**
- 2. Personnel**

MOTION: To go into Executive Session Mr. Borowsky

SECOND: Mrs. Snyder

APPROVED: All in favor

RETURN FROM EXECUTIVE SESSION

Mayor Sabosik states in closed session we discussed personnel issues in the Municipal Clerk's office.

MOTION TO ADJOURN

All in Favor

TRANSCRIBED BY: VERONICA THWING, DEPUTY CLERK

ATTEST:

APPROVED:

**ANTOINETTE JONES
BOROUGH CLERK**

**ROBERT A. SABOSIK
MAYOR**