



# BOROUGH OF POINT PLEASANT

Department of Recreation

1001 River Avenue, Point Pleasant, NJ 08742

(732)892-5813 fax: (732)892-1713

## **RULES AND REGULATIONS FOR RIVERFRONT PAVILION 2019**

All pavilion reservations for groups from 10 to 100 people are taken on a first come, first serve basis. Over 100 please contact office prior to application submission. Applications and payments must be submitted at least three weeks before your requested date.

No refunds will be given on pavilion reservations. Dates are non-transferable. If the weather is poor, the event may be rescheduled through the recreation department for a different available day. A rain date cannot be reserved prior unless you make payment for both dates.

Permit fee is for a 4-hour time block. 9AM-1PM, 1PM-5PM, 5PM-9PM (Summer only). Times can vary and need to be coordinated at the time of request.

### **Prohibited items**

- Poles, stakes, holes, tents, tarps or any shelters in the ground. Carnival equipment, including moon bounces, inflatable slides, etc. (This type of equipment is only allowable to borough organizations who specify this on their application. Sand bags are allowed.)
- Propane grills, wood fires, bonfires.
- Any type of tape is prohibited from being used. Do not tape to anything in the park.
- No alcoholic beverages of any type.

### **Patrons Responsibility**

- Charcoal for grilling. Please do not dispose of embers in the tree areas or trash under any circumstances. Make sure that all fires are extinguished before leaving the park.
- If applicable, outside caterers must meet all Health Department and Fire codes guidelines.
- Clean up of all trash and use of proper containers. Garbage cannot be left overflowing from cans. Carry In, Carry Out. You must remove everything you brought in, including trash.
- Groups must obtain a Certificate of Insurance when over 100 people and must be presented with application to be considered.
- Application will have to go before the Borough Council when applicable.
- Any damage to park property or disregard of park rules and regulations will result in denial of future reservations.



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## Riverfront Pavilion Reservation Form 2019

Responsible Party: \_\_\_\_\_

Email: \_\_\_\_\_

Date of event: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

*Permits will be emailed to the responsible party. If you would like it mailed, you must include a self-addressed envelope.*

Street: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Max # of people attending: \_\_\_\_\_

### **Pavilion Fees are as follows (please check):**

All picnics with over 50 people attending will require a Public Works worker at \$50 per hour for the length of the event.

Up to 25 persons attending \$50 \_\_\_\_\_ 26-50 persons attending \$75 \_\_\_\_\_

51 to 100 persons attending \$100 \_\_\_\_\_ Over 100 persons attending \$200 – contact office prior

Public Works Staff \$50 per hour (4 hour minimum) \_\_\_\_\_

Total payable to Borough of Point Pleasant: \$\_\_\_\_\_ Check, Cash or Money Order is accepted.

**I have read the above rules and regulations and agree to abide by these terms and conditions listed above. Responsible Party Signature: \_\_\_\_\_**

### **Office Use:**

Date Received: \_\_\_\_\_ Check #: \_\_\_\_\_ Permit Issued: \_\_\_\_\_ Insurance: \_\_\_\_\_ Resolution: \_\_\_\_\_