



## BOROUGH OF POINT PLEASANT

### Department of Recreation

1001 River Avenue, Point Pleasant, NJ 08742

(732)892-5813 Fax : (732)892-1713

### RULES AND REGULATIONS FOR RIVERFRONT PAVILION

All pavilion reservations for groups from **10 to 99 people maximum** are taken on a **first-come, first-served** basis. Applications and payments must be submitted **at least one week before your requested date**. Please call the office prior to submitting your application to verify availability.

- **No dates are held before payment is received.**
- **No refunds** will be given on pavilion reservations.
- **Dates are non-transferable.**
- If the weather is poor, the event may be rescheduled through the Recreation Department for a different available day.
- A rain date cannot be reserved prior **unless payment is made for both dates**.

The permit fee is for a **4-hour time block**, which includes **set-up and clean-up time**.

#### Time Slots:

- **9:00 AM – 1:00 PM**
- **1:30 PM – 5:30 PM**
- **6:00 PM – Dusk** (available **May–August** only for parties under 50 people)

All **8 picnic tables (7' x 3')** are included in the reservation.

#### PROHIBITED ITEMS

- **NO poles, stakes, holes, tents, tarps, or any shelters** that penetrate the ground.
- **NO carnival equipment** including moon bounces, inflatable slides, etc. *(This equipment is only allowed for Borough organizations who list it on their application. Sandbags are allowed.)*
- **NO propane grills, wood fires, or bonfires.**
- **NO tape** of any kind may be used on the pavilion.

## PATRONS' RESPONSIBILITIES

- Charcoal for grilling (if using charcoal grills). Do **not** dispose of embers in tree areas or trash under any circumstances.
  - Ensure all fires are **completely extinguished** before leaving.
  - Outside caterers must comply with all **Health Department and Fire Code** requirements.
  - Please be respectful of the event **before and after yours**.
  - Reservation time **includes your set-up and clean-up**—you must vacate the pavilion at the end of your time slot.
  - **Bathrooms lock at 7:00 PM** nightly.
  - **In accordance with the requirement established by the Borough of Point Pleasant for litter control, you are required to clean up all trash and use proper containers. You must remove everything you bring in, including trash. Anyone violating this Section is subject to fines as prescribed in 3-20.5, Violations and Penalty.**
  - **No vehicles** are permitted on the grass or pathways to the pavilion.
  - Any damage or disregard of rules may result in **denial of future reservations**.
  - The park is under **24-hour video surveillance**.
-

## RIVERFRONT PAVILION RESERVATION FORM

Date of Event: \_\_\_\_\_

Select Time (check one):

- ☐ 9:00 AM – 1:00 PM
- ☐ 1:30 PM – 5:30 PM
- ☐ 6:00 PM – Dusk (*May–August only*)

Responsible Party: \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_

Maximum # of People Attending: \_\_\_\_\_

---

Pavilion Fees (check one):

- ☐ Up to 25 persons — \$50
- ☐ 26–50 persons — \$75
- ☐ 51–99 persons — \$300 (*includes REQUIRED Public Works fee*)

**Total Payable to: Borough of Point Pleasant**

Check or Money Order accepted. Exact cash accepted.

---

If there are any park issues the day of your event, call:

**Point Pleasant Police Non-Emergency: (732) 892-0060**

Return completed application with payment to: **Point Pleasant Recreation Center**  
1001 River Avenue, Point Pleasant, NJ 08742

Reservations are not held without **payment and complete paperwork**.

Responsible Party Signature: \_\_\_\_\_

Permits will be **emailed** to the responsible party. To receive by mail, include a **self-addressed stamped envelope**.

**Form Revised: 1/2026**



---

**Hold Harmless / Indemnification Agreement**

**Between the Borough of Point Pleasant and:**

Name of Individual Responsible for Renting Pavilion: \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Group / Organization / Business (if applicable):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Responsible Party Phone #:** \_\_\_\_\_

In consideration for use of Borough property on the day of:

\_\_\_\_\_, 20\_\_, for the purpose of: \_\_\_\_\_,

the undersigned agrees to indemnify and hold harmless the Borough of Point Pleasant, its officers, agents, and employees from any and all liability, claims, costs, and attorney fees arising out of the use of the property described above.

This includes losses or damages resulting from the acts or omissions of any guest, participant, visitor, or person attending the event.

Unless waived in writing by the Borough, the undersigned agrees to furnish a **Certificate of Insurance** naming the Borough of Point Pleasant as **additional insured**, with liability coverage of **not less than \$1,000,000 per occurrence**.

The undersigned accepts full responsibility for all liability.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Name (Print):** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Borough of Point Pleasant Representative:** \_\_\_\_\_

---

**All parties agree to follow any State of NJ / Federal health or safety mandates in effect at the time of the event.**